

HUMAN RESOURCES/RISK MANAGEMENT COMMITTEE NOTES

May 6, 2021

Attendees:

Committee members: James V. Curatalo (Chair) and Mark Gibboney

Staff members: John Bosler, Taya Victorino, Chad Brantley, Eduardo Espinoza, Rob Hills, Roberta M. Perez, Jennifer Fillinger, Rossana Ammari, Agnes Boros, Andrea Dutton, and Eric Grubb.

Members of the Public: None.

Call to Order: 11:00 a.m.

Public Comment: None

Additions/Deletions to Agenda: None

Introductory Remarks by Chair Curatalo

Chair Curatalo announced for the record that this meeting was conducted by teleconference pursuant to the Brown Act waivers provided for under the Governor's Executive Orders in response to the COVID-19 State of Emergency. Further, the agenda stated that there was no public location for attending this meeting in person. The agenda stated that the public may listen and provide comment telephonically by calling the number listed on the agenda. Chair Curatalo took a roll call of Committee members and staff present on the call, as listed above.

I. Amend Employee Policy No. 3.10, CalPERS Pension Benefits

- Staff proposed policy amendments to Employee Policy No. 3.10, CalPERS Pension Benefits. CalPERS notified the District that our current policy did not include uniform allowance reporting and provided guidance incorporating language into our policy. Amending the policy does not change the District's current practice of reporting uniform allowance benefits for eligible classic employees.
- The Committee concurred and recommended forwarding the item to the Board of Directors for review and approval.

HUMAN RESOURCES/RISK MANAGEMENT COMMITTEE NOTES

May 6, 2021

2. Amend Employee Policy No. 4.9, Fraud Prevention

- Staff proposed policy amendments to Employee Policy No. 4.9, Fraud Prevention. Staff periodically reviews financial policies to ensure that policies are relevant and up-to-date with industry practices and legal provisions. Expanding the District's confidential reporting tool, the Connection, to be accessible to the public (e.g., vendors, customers), documenting that any cases received will be investigated by the Human Resources Manager and the Director of Finance and Technology Services. In addition, the policy will be acknowledged annually by all employees.
- The Committee concurred and recommended forwarding the item to the Board of Directors for review and approval.

Meeting Adjourned at 11:25 am